

# mooinc.

architecture & marketing design

Mooinc is set up as a multi disciplinary organization. Our interest lies in exploring, with the client, the broadest implications of each project. In the office we get the benefit of having a variety of disciplines under a single roof and we find these explorations at the initial stages give us freedom to be truly creative and enthusiastic about each project.

**mooinc. pvt. ltd.**

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## JOB OPPORTUNITIES

### 01. PROJECT COORDINATOR

We are looking for an enthusiastic individual to coordinate, and manage our projects & resources, effectively.

- GCSE Ordinary Levels [English, Dhivehi & Maths]
- Good organizational skills and file management skills
- Good communication skills
- Fluent in written and spoken English
- Computer literate
- Experience or qualification in public relations will be an added advantage

The main aspects of the work involve coordinating all aspects of company projects, including client & project development team. Actively manage project contracts, finances and personnel to ensure projects are delivered within time & budget.

### 02. COMPUTER PROGRAMMER / IT TECHNICIAN

We are looking for a technically inclined creative young person enthusiastic to work with a team to develop a variety of projects with the following skills and interests.

- Experience programming with at least two of the following languages: PHP, Javascript, Action Script, Python, C.
- Experience in installing and configuring computer systems and monitoring and maintaining a small WLAN.
- Interest in Computer Science, F/OSS Movement, Art History, Graphic Design or Philosophy will be an advantage.

The selected candidate will be mainly working on programming components for a range of commercial and non-commercial projects as part of a dynamic creative team criticizing, guiding and teaching each other. And also the candidate may sometimes be diagnosing and solving hardware/software related technical issues arising on a small WLAN.

Interested candidates please send in a CV and a portfolio of work (if available) via email, post or deliver to us before 21<sup>st</sup> February 2010 or call for an interview between 9am and 5pm on weekdays.

Salary: Negotiable and will be revised after a probation period of 3 months.